Street & ROW Excavation License/Permit Application Packet

ROW License: $50.00 (must be submitted prior to approval)
Excavation: $20

1. **<u>Application Packet</u>: Be sure to complete and submit all the required materials that are a part of this Application Packet. Failure to do so will result in a delay in processing your application.**

The Application for an Excavation Permit includes the following:

- Application Form (This form must be filled out completely for all applications);

2. **What must be submitted?**
   - One (1) completed and signed Application Form.

   - An approved traffic control plan in accordance with the current Manual on Uniform Traffic Control Devices.

   - Description of work to be done, including any drawings or specifications deemed necessary by the City, start and completion date.

   - Erosion Control Plan

   - A check or cash for the application filing fee as established by the City Council.

No application will be accepted unless it complies with all the submittal requirements. Applications that are incomplete will be returned to the applicant without further review.

IF YOU HAVE ANY QUESTIONS WHILE COMPLETING THIS APPLICATION, PLEASE CONTACT THE PLANNING AND ZONING DEPARTMENT.

Phone: 515-382-5466
FAX: 515-382-5469
Email: msauer@cityofnevadaiowa.org

Street & Right of Way Excavation Permit Application Form

(This form must be filled out completely before your application will be accepted.)

1. Location of Work (Street Address and closest intersection): _____

_____

_____

2. **Nature of Work to be Done**:

_____

_____

_____

3. **Utility or Owner**:_____

Address:

Street - _____

City, State-_____

Zip Code-_____

Telephone: Home- _____ Business-_____

Fax Number-_____

4. **Escavating Company**:_____

Address:

Street - _____

City, State-_____

Zip Code-_____

Telephone: Home- _____ Business-_____

Fax Number-_____

5. **Contact Person**: _____

Address:

Street - _____

City, State-_____

Zip Code-_____

Telephone: Home- _____ Business-_____

Fax Number-_____

I (We) certify that I (we) am (are) familiar with applicable state and local codes, ordinances, standards, the procedural requirements of the City of Nevada, and have submitted all the required information which is true and accurate. I (We) also agree to hold the City of Nevada harmless against any & all liability, loss, cost, damage or expense which may accrue to the City because of the negligence or misconduct in the performance, or lack of performance, of any work by the applicant or applicant's agent. The applicant hereby agrees to repair and maintain the work involved with this permit in accordance with the City of Nevada's standards for a period of two (2) years after the date of this instrument. The Jurisdictional Engineer shall determine the type of repairs necessary to correct the defective work. The applicant shall complete the repairs within ten (10) days of demand or the City of Nevada will have the work performed and collect the cost of doing the work plus ten (10) percent from the undersigned.

Signed by: _____ Date: _____

(Utility or Owner)

and: _____ Date: _____

(Applicant)

and: _____ Date: _____

(Contact Person)

_____ License #: _____

(License Holder)

City Approval: *Mike Sauer, City Zoning Official* Date: _____

(Authorized Representative, & their title)

Work will not be considered complete until all of the area disturbed is repaired to City Standards.

Failure to Comply with the City Standards may result in a municipal infraction with an associated fine of $500.00 or more for each violation

Questions:
Email: msauer@cityofnevadaiowa.org